

IIT PALAKKAD
FAQ on Online Fee Payment

1. From which semester onwards do we need to use online payment mode?
From this semester (Aug-Dec 2016) onwards all fees have to be paid through online mode.
2. Do I have to pay both Institute fees and Hostel fees through online mode?
Yes.
3. Do I have to pay the fees only through online?
Yes. Demand Drafts/Cheques will not be accepted.
4. Which portal do I use to pay the fee online?
You have to pay fee through SBI Collect. Read the help file before you pay.
5. Do I have to use only SBI Net banking?
All online modes are possible. Read the help file.
6. Do I have to pay the fee only from my account / ATM card?
No. Your parent, guardian, or anyone who is willing to support you can pay the fees.
7. I do not have ATM card / credit Card or access to net banking. What should I do?
It is possible to pay fees off-line through Challan. When you choose this mode a pdf version of the Challan file is generated, which you can store in your system. Take a printout and pay the fee at a local branch after filling the Challan. Read the help file for further information.
8. What will happen if I pay the fee twice by mistake?
The software will accept fees only once. Also, it will display a message about the status.
9. What will happen, if I have made a wrong entry, for instance in my name?
You need to enter only your roll number alone. Rest of the data will appear automatically. **New students** have to enter their **JEE (advanced) roll no** instead of Institute roll no.
10. What will happen if I enter my roll number wrongly?
The SBI Collect is programmed to accept only valid roll numbers.
11. I am a scholarship holder and have fee concession. Do I have to enter the amount?
No. Only roll number is needed. Rest of the data will appear automatically.
12. Do I have to enter the fee if I choose to pay through Challan?
No. The Challan will contain the actual fee.
13. I am an educational loan holder. Is the payment procedure different for me?
No it is the same. Loan providers usually deposit the required amount in the co-borrowers account much before the beginning of a semester. You can also contact the loan provider.
14. I have paid all fees through online. Do I have to produce a receipt on arrival?
You retain a receipt. However, you need to produce the receipt, if you have used Challan to pay the fees.
15. I was in a hurry and by mistake, I paid the fees of my fellow student. What should I do?
Send all the details through email to accounts@iitpkd.ac.in for the purpose of information. However, IIT Palakkad will **NEITHER** intervene **NOR** help you resolve the matter.
16. My transaction was interrupted in between. However, money has been deducted from my account but the fees are not paid. What is the solution?
Contact the issuer bank for reverting the transacted amount. For instance, if you have used a HDFC ATM card, contact the branch, which had issued the ATM card. If it had happened while using net banking, contact the bank branch where the bank account is held.
17. I have entered my roll number correctly. However, certain entries in my personal data displayed are incorrect. What should I do?
Do not proceed further. Take a screen shot of the page and email it immediately to: accounts@iitpkd.ac.in
Also mark a copy to academic@iitpkd.ac.in.
18. I forgot to pay my fees and I realized it after coming to IIT Palakkad. What will happen?
If Semester fees are not paid, course registration will not be valid. Attending classes is not possible and you will lose attendance. If Hostel fees are not paid, accommodation in the hostel will not be provided.